



# GOWRIE PRIMARY SCHOOL

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**ACT**  
Government  
Education and Training

**Principal:** Angela Georgopoulos

5 June 2017

## 4/6B Parent Teacher Interviews

**Date:** Monday 26<sup>th</sup> to Thursday 29<sup>th</sup> June  
**Venue:** Gowrie Primary School  
**Online bookings:** Close Thursday 22<sup>nd</sup> June

Dear Parents/Carers

Parent teacher interviews will be held this term during Week 10, from Monday 26<sup>th</sup> to Thursday 29<sup>th</sup> June. Bookings are made online by following the instructions on the reverse side of this note. Bookings can be made until **Thursday 22<sup>nd</sup> June at 5pm**, after which time the booking site will close.

Interviews run for 25 minutes, and focus on reviewing your child's Individual Learning Plan. You may also wish to discuss the new Semester 1 reports, which will be sent home in the week prior to interviews.

We look forward to this opportunity to meet with you and discuss ways to support your child's progress at school. If you have any enquiries about the booking process, please contact our front office on 6205 7822.

Best regards,

Angela Georgopoulos

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)  
and follow these simple instructions.

 

Enter the code **V32xf**  
and press "Go"

## 1. Enter your details

**School Interviews** 1 2 3

**Gowrie Primary School Parent-Teacher Interviews**

**Step 1:** Enter your email address, your name and your student's name(s).

- Your email address is used to send you confirmation of your bookings.
- Select the number of students you want to make bookings for, and fill in their names.
- Press the green "Go" button to go on to the next page.

Email

Parent's full name

Book for  students

Student's name

## 2. Select your child's teacher

**School Interviews** 1 2 3

**Gowrie Primary School Parent-Teacher Interviews**

**Step 2:** Choose a teacher.

- Press the green "Go" button to go on to the next page.

**Class - Teacher**

For Joe

## 3. Choose times

**School Interviews** 1 2 3

**Gowrie Primary School Parent-Teacher Interviews**

**Step 3:** Choose the time(s) you want.

- Leave time to get from one booking to the next - *back-to-back bookings are not a good idea.*
- Missing checkboxes mean that time has already been booked by someone else.
- Mouse over the teacher name to see more information.
- Press the green "Go" button to confirm your bookings.

## 4. Receive email confirmation

**School Interviews** 1 2 3

**Gowrie Primary School Parent-Teacher Interviews**

Your booking has been confirmed and emailed to you.

Your bookings are listed below.

The smooth running of our event relies on all parents keeping to the timetable. Please consider other parents and end on time. If you need more time with a particular teacher, please arrange a separate meeting or phone call.