



GOWRIE PRIMARY SCHOOL

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ACT
Government
Education and Training

Principal: Angela Georgopoulos

5 June 2017

K-6 Semester 1 Parent Teacher Interviews

Date: Monday 26th to Thursday 29th June
Venue: Gowrie Primary School
Online bookings: Close Thursday 22nd June

Dear Parents/Carers

Parent teacher interviews will be held this term during Week 10, from Monday 26th to Thursday 29th June. Bookings are made online by following the instructions on the reverse side of this note. Bookings can be made until **Thursday 22nd June at 5pm**, after which time the booking site will close.

Interviews run for 10 minutes, and focus on your child's progress during Semester 1. Semester 1 reports will be sent home on Friday 23rd June, prior to interviews.

We look forward to this opportunity to meet with you and discuss ways to support your child's progress at school. If you have any enquiries about the booking process, please contact our front office on 6205 7822.

Best regards,

Angela Georgopoulos

STUDENTS of 1W PLEASE NOTE:

Interviews for 1W (Julie Williams) will be held in Term 3, Week 2 – please refer to separate note.

There is also a separate booking code for 1W: **cx2pn**

Everyone COUNTS

Go to www.schoolinterviews.com.au
and follow these simple instructions.

Enter the code **V32xf**
and press "Go"

1. Enter your details

School Interviews 1 2 3

Gowrie Primary School Parent-Teacher Interviews

Step 1: Enter your email address, your name and your student's name(s).

- Your email address is used to send you confirmation of your bookings.
- Select the number of students you want to make bookings for, and fill in their names.
- Press the green "Go" button to go on to the next page.

Email

Parent's full name

Book for students

Student's name

2. Select your child's teacher

School Interviews 1 2 3

Gowrie Primary School Parent-Teacher Interviews

Step 2: Choose a teacher.

- Press the green "Go" button to go on to the next page.

Class - Teacher

For Joe

3. Choose times

School Interviews 1 2 3

Gowrie Primary School Parent-Teacher Interviews

Step 3: Choose the time(s) you want.

- Leave time to get from one booking to the next - *back-to-back bookings are not a good idea.*
- Missing checkboxes mean that time has already been booked by someone else.
- Mouse over the teacher name to see more information.
- Press the green "Go" button to confirm your bookings.

4. Receive email confirmation

School Interviews 1 2 3

Gowrie Primary School Parent-Teacher Interviews

Your booking has been confirmed and emailed to you.

Your bookings are listed below.

The smooth running of our event relies on all parents keeping to the timetable. Please consider other parents and end on time. If you need more time with a particular teacher, please arrange a separate meeting or phone call.